

AMERICORPS PROJECT CONSERVE MEMBER SERVICE DESCRIPTION

September 1, 2010 – July 31, 2011 Service Year

Position Title: AmeriCorps Land Protection Associate, Monday through Friday 9-5. Some weekends and evenings might be necessary; therefore, we could be flexible with the schedule.

Host Site's Name: High Country Conservancy, 290 Queen Street, Boone, NC 28607, www.highcountryconservancy.org

Site Supervisor: Eric Hiegl, Land Protection Director, eric@highcountryconservancy.org, phone 828-264-2511, fax 828-264-3345

High Country Conservancy's Mission Statement:

High Country Conservancy's mission is to protect the natural resources of Appalachia by conserving land with significant ecological, cultural, recreational, or scenic value in the North Carolina High Country.

Main purpose of this position:

The AmeriCorps Land Protection Assistant will assist the High Country Conservancy's Land Protection Director with landowner outreach, land preservation projects, conservation easement monitoring, preparation for LTA Accreditation, leading hikes aimed at promoting our land conservation work to the general public and organizing volunteers for clean-up projects and stewardship of our lands.

General Summary:

The AmeriCorps Land Protection Assistant position will require interacting with a site team of 2 other employees of the organization as well as volunteer board members. Major tasks will include:

- Landowner outreach, including mailings and phone calls
- Organizing at hikes on our conservation properties aimed at promoting land conservation to the general public
- Helping to organize and participate in HCC's stewardship of our preserved lands
- Organizing volunteers for work days on our properties
- Assist with preparation for LTA Accreditation
- A combination of office and field work is necessary to complete the tasks.

Special conditions of service (if any): All members will participate in AmeriCorps Project Conserve sponsored events, service days, and training days. Training days will require a minimum of two overnight stays.

Knowledge, Skills, Abilities & Qualifications:

- Qualified candidates will possess good analytical and communication skills.
- Able to work among a diverse mix of individuals
- Possess the necessary interpersonal skills to "take ownership" of a project while also taking into consideration the input of many individuals.
- A working knowledge of ArcGIS 9.3 is required.
- Good writing and presentation skills are a plus.
- The ability to read maps and surveys and navigate wooded, steep terrain.
- Must be willing and capable of physical work throughout the year.
- An eligible member must be 18 years of age and have documentation of citizenship / naturalization / resident alien status. A strong commitment to community service and conservation. An academic background that includes Planning, Geography or Environmental Studies. Working knowledge of ArcGIS 9.3. Driver's license required.