

AMERICORPS PROJECT CONSERVE MEMBER SERVICE DESCRIPTION

September 1, 2010 – July 31, 2011 Service Year

- Position Title:** AmeriCorps Energy Assistant, 35-40 hrs/wk
- Host Site's Name:** W.A.M.Y. Community Action Program, 225 Birch Street Suite 2,
www.wamycommunityaction.org
- Site Supervisor:** Andy Bryant, Weatherization Coordinator, wamywap@charter.net,
phone 828-264-2421 fax 828-264-0952

W.A.M.Y. Community Action Program Mission Statement:

To provide services, awareness, solutions, and empowerment for individuals and families from disadvantaged circumstances in Watauga, Avery, Mitchell and Yancey (W.A.M.Y.) counties.

Main purpose of this position:

Help W.A.M.Y. reach its weatherization production goals.

General Summary:

This position will basically entail performing home energy audits, writing work orders, communicating with clients, staff and contractors, data entry into state operated software, keeping client files complete and helping with any other assigned projects. Providing clients with the energy efficiency education portion of the program. Also, will need to learn the history of our organization so they will be able to provide outreach in the community.

Special conditions of service (if any): All members will participate in AmeriCorps Project Conserve sponsored events, service days, and training days. Training days will require a minimum of two overnight stays.

Knowledge, Skills, Abilities & Qualifications:

- Proficient communication and computer skills.
- Ability to help inspect homes including crawlspaces and attics to diagnose issues.
- Working knowledge of building materials.
- Knowledge of home construction and building science procedures.
- Basic building science knowledge would be very helpful as well.
- High School Diploma, College Degree preferred.
- Must be willing and capable of physical work throughout the year.
- An eligible member must be 18 years of age and have documentation of citizenship / naturalization / resident alien status. Driver's license required.